

Small Business Contracting



Combining Strengths ■ Redefining Futures

Information for Businesses Interested in Doing Business with Blue Grass Army Depot

Small Business Points of Contact for Kentucky and the Blue Grass Army Depot

Kentucky SBA Rep:

Sharon Evans
US Small Business Administration
600 Dr. Martin Luther King Jr. Pl./Rm 188
Louisville, KY 40202-2254
502-582-5971 x240

BGAD Small Business Specialist:

Teresa Jones
Blue Grass Army Depot
431 Battlefield Memorial Hwy
Richmond, KY 40475
859-779-6867

Getting Started

The following are a list of links to assist you in getting: 1) A DUNS number 2) Registered in the Central Contractor Registration 3) An Online Representations and Certifications Application 4) The proper NAICS codes for your business.

- ✔ DUNS Number: Dun & Bradstreet Number. http://www.dnb.com/US/duns_update/
- ✔ CCR (Central Contractor Registration): CCR has been designated as the federal government's primary vendor registration database. CCR Registration is <http://www.ccr.gov>. CCR Handbook and additional registration can be found at <http://www.ccr.gov/Handbook.aspx>. What you need to register in CCR:
 - > DUNS Number
 - > Tax Identification Number (TIN) and Taxpayer Name
 - > Statistical Information about your business
 - > Electronic Funds Transfer (EFT) Information
- ✔ ORCA (Online Representations and Certifications Application): ORCA is an e-Government initiative that was designed by the Integrated Acquisition Environment (IAE) to replace the paper based Representations and Certifications (Reps and Certs) process. <https://orca.bpn.gov/>
- ✔ NAICS (North American Industry Classification System): The NAICS code system attempts to classify businesses by using a numeric code. The SBA sets size standards based on North American Industry Classification System (NAICS) codes. <http://www.census.gov/naics/2007/NAICOD07.HTM>
- ✔ Small Business Types that receive preference from the federal government:
 - > 8(a) Minority Owned Business <http://www.sba.gov/8abd/>.
 - > HUBzone: business firms located in high unemployment and/or low personal income areas, called Historically Underutilized Business Zones, or HUBZones. <http://map.sba.gov/hubzone/init.asp> and <https://eweb1.sba.gov/hubzone/internet>.
 - > SDVOSB: Service Disabled Veteran Owned Small Business. <http://www.vip.vetbiz.gov/>

Searching for/Bidding On Government Requirements

The links below are two locations where the Blue Grass Army Depot and other Government entities post their requirements.

- ✔ FedBizOpps: consists primarily of federal government buys over \$25,000. <http://www.fbo.gov/>
- ✔ ASFI (Army Single Face to Industry): Site for Army federal government opportunities. <https://acquisition.army.mil/asfi/>

Getting Paid

There are two methods of payment from the Federal Government: DFAS, and payment by GPC (Government Purchase Card, Visa).

- ✔ DFAS: Can be paid two ways, electronic funds transfer through the Central Contractor Registration and Wide Area Work Flow.
 - > EFT (Electronic Funds Transfer) account information required for CCR registration. <http://www.ccr.gov>
 - > WAWF (Wide Area Work Flow) invoices submitted (by vendor) and verified (by contract office) and paid via DFAS. <https://wawf.eb.mil/vreg.htm>
- ✔ GPC is used by Government to make purchases. Card information is provided by contract administrator upon receipt. For more information visit. www.oig.doc.gov/oig/reports/other.../credit-cards-06-002.pdf